





# City of Sullivan City

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Under the Public Information Act, some categories of information do not have to be released. Exceptions to disclosure fall into general categories: 1) mandatory exceptions that make information confidential and require a governmental body to withhold information, and 2) discretionary exceptions that allow but do not require a governmental body to withhold information. You may find information about mandatory and discretionary exception at <http://www.texasattorneygeneral.gov/open-government/members-public/confidential-information-underpublic-information-act>.

In most instances, a governmental body is required to request a decision from the Attorney General in order to withhold information from a requestor. However, a requestor may permit a governmental body to redact information without requesting an Attorney General decision. You are not required to agree to the redaction of any information responsive to your request but doing so may streamline the handling of your request. If you agree to redactions in this request, then you may request the redacted information in a future information request.

- Do you agree to the redaction of information that is subject to mandatory exceptions, provided such redactions are clearly labeled on the information you receive?  
No \_\_\_\_\_ Yes \_\_\_\_\_
- Do you agree to the redaction of information that is subject to discretionary exceptions, provided such redactions are clearly labeled on the information you receive?  
No \_\_\_\_\_ Yes \_\_\_\_\_

## **INFORMATION PREFERENCES:**

How would you like to have the information provided? Copies \_\_\_\_\_ Inspection \_\_\_\_\_

If available, do you wish to receive an electronic copy of the information? No \_\_\_\_\_ Yes \_\_\_\_\_

## **Submitting Requests:**

Public Information Request may be submitted in person at Sullivan City Hall, by mail to P.O Box 249 Sullivan City, TX 78595, or via email to [citysecretary@sullivancity.org](mailto:citysecretary@sullivancity.org).

**Please Note:** If the information requested is unclear or if a large amount of information is requested you may be contacted to discuss clarifying or narrow your request. There may be charges associated with production of the requested information. You may find more information regarding the charges under Public Information Act at <http://www.texasattorneygeneral.gov/open-governmental-bodies/charges-public-information>.